

The Crazy Thread, LLC

7321 Three Chopt Road
Richmond, Virginia 23226

804-285-2170 office
804-370-8725 mobile
804-285-0093 fax

Date: _____ Account # _____ Room _____
Completion date: 4-6 weeks _____ 6-8 weeks _____ 8-10 weeks _____ Other _____
Customer _____ ship _____ pick-up _____
Address _____ zip _____
Home # _____ Work # _____ Cell # _____ Fax # _____

Fabric pattern and color

#1 _____

Yardage _____ Width _____ Repeat _____ Date received _____
Fabric pattern and color

#2 _____

Yardage _____ Width _____ Repeat _____ Date received _____

#1 Trim pattern and color _____

Yardage _____ Date received _____

(workable draperies are 2½ x the fullness-add face width plus returns)

(workable sheer draperies are 3 x the fullness-most sheer is 118"- railroad)

PINCH PLEAT DRAPERIES

number of windows _____

type _____

lining _____

interlined _____

rod return _____

finished width _____

finished length _____

pin placement _____

ruffle/pleat hem _____

cord top _____

cord bottom _____

band top _____

band bottom _____

trim edge _____

mount _____

workable _____ non workable _____ panels _____

self _____ white _____ cream _____

self _____ white _____ cream _____

_____ "3½" _____ 5½" _____ 7½" _____ (make sure you clear blind mounts, if any)

_____ " + returns + 5" overlap = _____ "

_____ " puddle _____ "

1¾" traverse _____ 1½" ceiling _____ 1½" decorative _____

ruffle _____ pleat _____ 2" _____ 3" _____ 4" _____ 5" _____ fabric _____

small _____ med _____ large _____ buttons _____ fabric _____

small _____ med _____ large _____ jumbo _____ ruched _____ fabric _____

2" _____ 3" _____ 4" _____ 5" _____ fabric _____

2" _____ 3" _____ 4" _____ 5" _____ fabric _____

tassel _____ fringe _____ bead _____ cord _____ gimp _____ other _____

in seam _____ not in seam _____ tiebacks _____

_____ " above window, _____ under crown molding

_____, line exactly with window wood

special details

Price: _____

Tax _____

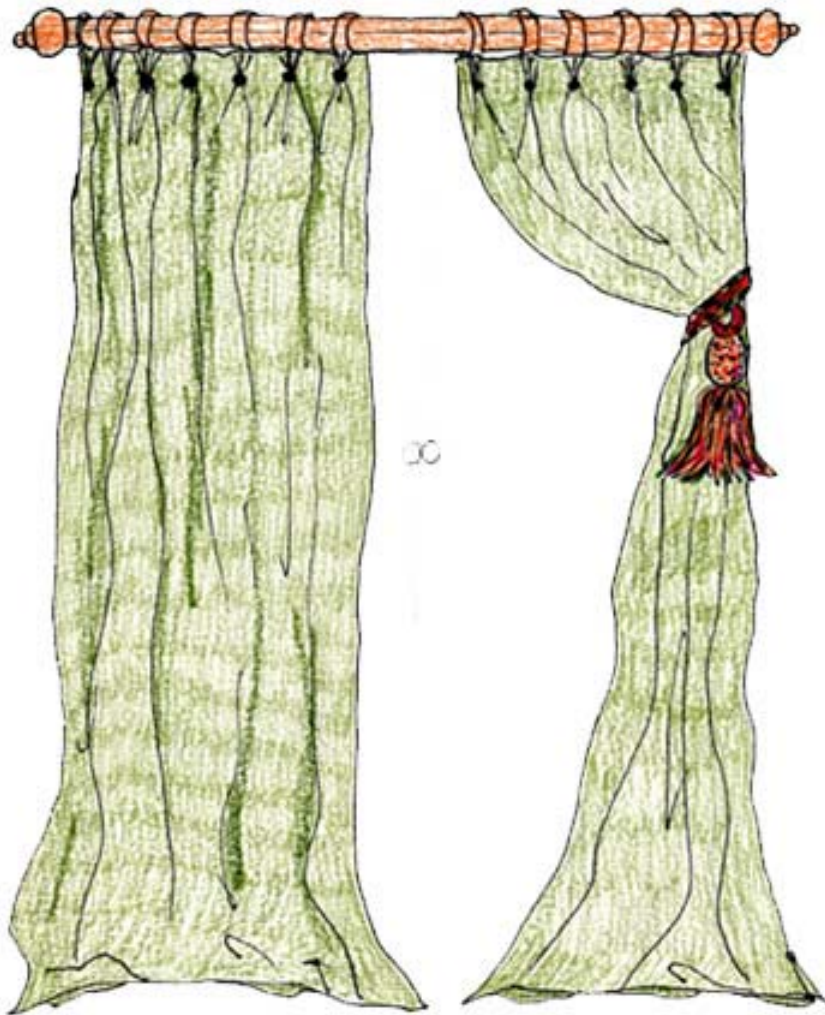
Total: _____

Signature: _____

Deposit: _____

The Crazy Thread, LLC

special details



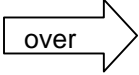
Price Guide Worksheet

The Crazy Thread, LLC

Date _____ Account # _____ Room _____ Side Mark _____

	WORKROOM PRICE		CUSTOMER PRICE
ITEM			
quantity x price	_____ x _____ = _____.		_____.
pair x price	_____ x _____ = _____.		_____.
# of widths x price	_____ x _____ = _____.		_____.
# of linear feet x price	_____ x _____ = _____.		_____.
# of square feet x price	_____ x _____ = _____.		_____.
interlining labor %	_____ x _____ = _____.		_____.
cord yardage x price	_____ x _____ = _____.		_____.
banding yardage x price	_____ x _____ = _____.		_____.
gather/pleat yards x price	_____ x _____ = _____.		_____.
trim yardage x price	_____ x _____ = _____.		_____.
# tie backs/	_____ x _____ = _____.		_____.
# buttons/rings/tassels	_____ x _____ = _____.		_____.
pillow forms x price	_____ x _____ = _____.		_____.
foam x price	_____ x _____ = _____.		_____.
board feet x price	_____ x _____ = _____.		_____.
rod number x price	_____ x _____ = _____.		_____.
rod finial number x price	_____ x _____ = _____.		_____.
bracket number x price	_____ x _____ = _____.		_____.
number of rings x price	_____ x _____ = _____.		_____.
monogram x price	_____ x _____ = _____.		_____.
misc. x price	_____ x _____ = _____.		_____.
lining yardage x price	_____ x _____ = _____.		_____.
interlining yardage x price	_____ x _____ = _____.		_____.
installation price	_____ x _____ = _____.		_____.
fabric 1	_____ yards x _____ = _____		
fabric 2	_____ yards x _____ = _____		
trim 1	_____ yards x _____ = _____		
trim 2	_____ yards x _____ = _____		
measuring fee	_____ hour @ _____ = _____		
designer hours	_____ hour @ _____ = _____		
workroom hours	_____ hour @ _____ = _____		
WORKROOM PRICE:	\$ _____.	DESIGNER PROFIT \$ _____.	
CUSTOMER PRICE:	\$ _____.	tax _____.	TOTAL \$ _____ (transfer to order form)

Attach sketches!



TERMS & CONDITIONS

Terms and Conditions

1. Work orders. The Crazy Thread, LLC (hereinafter called The Crazy Thread) will assist Customer with their work order, but shall not be responsible for incorrect measurements and other information provided by Customer.
2. Fabric and Yardage. The Crazy Thread will assist Customer in computing yardage based on Customer's information, but shall not be liable for any errors in such computation. The Crazy Thread will inspect fabrics provided by Customer before work begins; however, shall not be responsible for undetected flaws. All fabrics must be rolled.
3. Deposit. A nonrefundable deposit equal to one half of the total cost of Customer's work order must be delivered to The Crazy Thread with Customer's fabric. There is a \$75.00 fee for all returned checks.
4. Work Order Changes and Cancellations. All work order changes and/or cancellations must be received in writing within 5 business days of the receipt of Customer's deposit and fabric to The Crazy Thread.
5. Completion of Work Order. Work orders shall generally be completed within 4-10 weeks of receipt of Customer's fabric. Actual time for completion of work order may vary.
6. Shipping. All items will be shipped to Customer using UPS. Customer must pay additional cost associated with shipping.
7. Final Payment. Final payment is due when Customer's work order is completed and either delivered or shipped by The Crazy Thread.
8. Return Policy. Items not made to Customer's specifications as set forth on Customer's work order may be returned for repair within 5 business days, and will be completed as soon as possible at no additional charge to Customer. Items not made to Customer's specifications due to an error on Customer's original work order will be completed as soon as possible; however, Customer will be responsible for the charges on all changes to the original work order before The Crazy Thread begins the repair.
9. Refund Policy. Customer will be charged a \$50.00 cancellation fee in addition to time and materials and other costs incurred before the written cancellation is received. A refund, less the charges set forth in paragraph 8, will be returned to Customer along with Customer's incomplete order.
10. Acceptance of Terms and Conditions. Any work order placed with The Crazy Thread shall constitute an acceptance of these Terms and Conditions, except terms and conditions to which Customer shall except by specific written objection to which The Crazy Thread has agreed in writing. Any request for services issued by Customer shall confirm the Terms and Conditions and not add to, delete from or change them.

Signature _____ date _____

Subject to Change